

FOR YOUTH DEVELOPMENT® FOR HEALTHY LIVING FOR SOCIAL RESPONSIBILITY

EMPLOYMENT APPLICATION

Thank you for your interest in the YMCA!		
 The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions of employment on the basis of race, color, religion, national origin, sex, disability, age or any other status protected by law. If you would like to apply to join the YMCA staff team, please complete the application below. Be sure to write legibly The application must be completed in full. Do not leave any spaces blank or write "see resume" in response to any question. Read and sign the last page of the application. 		
Personal Information		
Position Applying For: Date:		
Preferred YMCA Location: Date Available:	-	
NAME:E-mail:E	-	
Last First MI Address:		
Street City State ZIP Telephone: Home / Business / Mobile /		
Are you 18 years of age or older? (If not, you may be required to provide work authorization.)		Yes
		No
If hired, can you provide verification of your legal right to work in the United States?		Yes
		No
Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodation?		Yes No
Have you ever been convicted of a crime, pled no contest, or had adjudication withheld? If yes, please provide a date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily bar employment. The YMCA may consider the nature, date and circumstances of the offenses.)		
		Yes
		No
Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse.	-	

Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent abusers from being hired and we provide child abuse prevention training to staff.

Employment Application

Employment Information						
List available days/hours:						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Preferred Job Status: Full-time Part-time Seasonal As Needed						
Have you previously been employed by this YMCA or any other YMCA?				🗆 Yes	□ No	
If yes, when? At which locations?						
Have you previously volunteered at this YMCA or any other YMCA?				🗆 Yes	□ No	
If yes, when? At which locations?						
Do you have any relatives or household members currently working for this YMCA?				🗆 Yes	□ No	
If yes, name(s) and relationship:						
How did you hear about this opening?YMCA staff referralYMCA memberName of referral source:SchoolAdvertisementWalk-inOther						
□ YMCA website						

Education & Training

Educational Background					
	Name of School	City, State	Diploma Awarded	Degree	Major
High SchoolGED			YesNoIn Progress		
College			YesNoIn Progress		
Graduate School			YesNoIn Progress		
Vocational/ Other			YesNoIn Progress		
Describe any non-employment experience such as school or volunteer activities that might strengthen your application:					

Safety & Job Specific Certifications				
Type (CPR, First Aid, CDA, etc.)	Provider	Level	Expiration	

The Y: We're for youth development, healthy living, and social responsibility.

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List all previous employment during the past seven years starting with the				
		onal sheets if needed.		
	phone	Dates Employed	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
		То: /		
Address				
Job Title		Starting Hourly		
		Rate/Salary		
		\$ per		
Immediate Supervisor and Title				
		Ending Hourly		
Reason for Leaving		Rate/Salary		
May we contact this employer?	□ No	\$ per		
	phone	Dates Employed	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
		То: /		
Address				
Job Title		Starting Hourly		
		Rate/Salary		
		\$ per		
Immediate Supervisor and Title				
		<u>Endinq</u> Hourly Rate/Salary		
Reason for Leaving		Kate/Salary		
May we contact this employer?	□ No	\$ per		
	phone	Dates Employed	Summarize the nature of the work	
Employer	/	From:/	performed and job responsibilities.	
		To:/		
Address				
Job Title		<u>Starting</u> Hourly Rate/Salary		
		Rate/Salaly		
		\$ per		
Immediate Supervisor and Title		Ending Haustr		
		<u>Endinq</u> Hourly Rate/Salary		
Reason for Leaving		itace, baiary		
May we contact this employer?		\$ per Dates Employed		
Telep	hone	<u>Dates Employed</u> From: /	Summarize the nature of the work	
Employer	Employer /		performed and job responsibilities.	
		To:/		
Address		Charting Llough		
Job Title		<u>Starting</u> Hourly Rate/Salary		
		itace, build y		
		\$ per		
Immediate Supervisor and Title		Ending Hourly		
		Rate/Salary		
Reason for Leaving		·		
May we contact this employer?	□ No	\$ per		
Please explain any gaps in your employment				
	,			
What other business experience, personal ex	perience or traini	ng have you had that may	have prepared you for this position?	

Personal References	Do	o not list past emplo	yers. Do list one relative.
Name:	Occupation:		Years Known:
Address:	City:		Zip:
E-mail:	Phone:	Alterr	nate #: /
Name:	Occupation:		Years Known:
Address:	City:		Zip:
E-mail:	Phone:	Alterr	nate #: /
Name:	Occupation:		Years Known:
Address:	City:		Zip:
E-mail:	Phone:	/	nate#: /

Application Acknowledgement and Authorization Please read all statements and sign below:

I authorize both the YMCA and persons listed (references, schools, current (unless noted) and former employers and any others with whom you desire to check) to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon successful completion of all background check processes, including a criminal history background check.

I certify that all information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any other document submitted in connection with YMCA employment will result in denial of employment or termination of employment regardless of the timing or circumstances of discovery.

If I am employed by the YMCA I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of the YMCA or myself. I understand that, other than the CEO of the YMCA, no manager, supervisor or representative of the YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. Only the CEO of the YMCA has the authority to make any agreement contrary to the foregoing and then only in writing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the YMCA.

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States. I understand that this application is only valid for the position applied for at present and that the YMCA is not obligated to retain or consider this application for future openings. If hired, I agree to abide by YMCA policies and rules at all times. I acknowledge that I have read the above statements and understand them.

Signature: _____ Date: _____

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